**Functional Skills English**

*For UNISON members in Greater London*

Do you want to improve your English skills? Could a qualification help you move on in your job or develop your career?

Wherever you work, Functional Skills English qualifications are designed to give you the skills to operate confidently, effectively and independently in education, work and everyday life.

* Start date: Tuesday 15 February
* Weekly two-hour sessions, 5.30pm-7.30pm, at UNISON Centre, 130 Euston Road, London, NW1 2AY
* Up to 25 weeks (fast track available)
* Experienced tutor from College of Haringey, Enfield & North East London (CoNEL)

**Functional Skills** is a nationally recognised qualification that's equivalent to GCSE. It will help you develop your skills in:

**Speaking, Listening and Communication**

– make a range of contributions to discussions in a range of contexts, including those that are unfamiliar, and make effective presentations.

**Reading**

– select, read, understand and compare texts and use them to gather information, ideas, arguments and opinions.

**Writing**

– write a range of texts, including extended written documents to communicate information, ideas and opinions, effectively and persuasively.

You'll begin by taking an online assessment so that your tutor can advise you where to start. After that, you'll work together towards the exam which will give you the Functional Skills English qualification.

We can support you with the costs of travel and purchase of textbooks.

**Functional Skills English**

To apply, please complete the form below and return it to: [learningandorganising@unison.co.uk](mailto:learningandorganising@unison.co.uk)

Or:

Learning and Organising Services, UNISON Centre, 130 Euston Road, London, NW1 2AY

First name: Click or tap here to enter text.

Surname: Click or tap here to enter text.

Email address: Click or tap here to enter text.

UNISON membership number: Click or tap here to enter text.

Phone number: Click or tap here to enter text.

Are you a UNISON member in Greater London? Yes  No

Do you need any disability-related accommodations or adjustments to be able to take part in this course? If so, please describe.

Click or tap here to enter text.

*We will use this information to check your UNISON membership and keep you updated about this course.*