

Staff Skills Training Course List

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Administration, Secretarial and HR

- Administration Diploma
- Admin, PA and Secretarial Certification
- Becoming an Executive PA Certification
- Business Administration Certification
- Dental Practise Administration Certificate
- Executive Admin and PA Certification Level 3
- Executive Secretarial, Admin and PA Diploma – Accredited (Level 3)
- Female Genital Mutilation, Honour-based Abuse and Forced Marriage Awareness Certificate
- Legal Secretary Certification Level 3
- Medical Receptionist Administration Certification
- Medical Secretary Certification
- Minute Taking Certification
- Office and Reception Management Certification
- Organisational Skills for Administrators Certification
- PA Telephone Skills Certification
- Reception Skills Certification
- Touch Typing Shorthand Certification
- The Effective Secretary Certification
- Whistleblowing Training for Employers
- Ultimate Admin Diploma



Business

- Affiliate Marketing Certification
- Agenda Setting Certification
- Animal Physiotherapy Certification
- Business Letter Writing Certification
- Business Plan Writing Certification
- Business Report Writing Certification
- Call Centre Skills Certification
- Canine Communication Diploma
- Cattery Business Certification
- Cleaning Certification
- Communication Barriers in the Workplace Certification
- Communication Skills
- Conducting Interviews Certification
- Conducting Rewarding Meetings Certification
- Connecting with Customers Certification
- Consequences of Careless Social Media Use in the Workplace Certification
- Consumer Rights Awareness Certification
- Costs, Volumes and Profits Certification
- Create an Online Business Certification
- Creating and Maintaining a Successful Organisation Certification
- Creating Lively and Effective Meetings Certification
- Data Analysis Certification
- Data Protection Certification
- Data Protection in the Workplace Certification
- Delegation of Authority Certification
- Delivering Useful Feedback in a Corporate Setting Certification
- Developing a Compensation & Benefits Package Certification
- Developing and Implementing New Admin Systems Certification
- Developing Employees Certification
- Disability Awareness Certification
- Document Presentation Certification
- Domestic and Commercial Cleaning Certification
- Email Etiquette Certification

- Email Management and Ethics Certification
- Employee Motivation Certification
- Environmental, Social and Governance Certification
- Estate Agency Certification (Level 3)
- Extrinsic and Intrinsic Rewards Certification
- Facebook for Business Certification
- Fashion Design Diploma
- Foundation in Business Skills Certification
- From Business Ideas to Success Certification
- Front Desk Safety and Security Certification
- Gaining Customer Testimonials Certification
- GDPR Certification
- GDPR in The Workplace Certification
- Global Anti-bribery and Corruption Certification
- How to Effectively Motivate your Employees Certification
- How to Handle Social Media Criticism Certification
- Importance of Good Housekeeping at Work Certification
- Interior Design Diploma
- Introduction to Animal Care Certification
- Introduction to Cat Behaviour Certification
- Introduction to Cat Grooming and Health Certification
- Introduction to Feline Care Certification
- Introduction to Kennel and Cattery Management Certification
- Introduction to Reptile Care Certification
- Key Account Management Certification
- LinkedIn for Business Certification
- Maintaining Employee Records Certification
- Makeup Artist Diploma
- Making Meetings Matter Certification
- Managing Emotions at Work Certification
- Managing People Certification
- Managing your Workload Certification
- Master Planning Certification
- Mindful Listening Certification
- Motivating Colleagues to Perform Certification

- Negotiation Skills Certification
- Office Etiquette Certification
- Online Reputation Management Certification
- Operations Management Certification Level 2
- Organising and Chairing Meetings Certification
- PCI DSS Certification
- PR Certification
- Preventing Workplace Discrimination Certification
- Professional Retail Management Certification
- Project Design Certification
- Project Development and Testing Certification
- Project Management Foundation (Small Projects) Certification
- Project Preparation Certification
- Proof Reading Basics Certification
- Rabbit Care Certification
- Rat/Mouse/Hamster Care Certification
- Remote Worker & Business Travel Certification
- Researching Certification
- Retaining your Best People Certification
- Selling your Arts and Crafts Certification
- Sexual Harassment Awareness Certification
- Skype for Business Certification
- Staff Retention Techniques Certification
- Start Your Own Ironing Business Diploma
- Starting an Ecommerce Business Certification
- Strategic Planning / Mission Statement Certification
- Stray and Feral Welfare Management Certification
- Stress Management in the Workplace Certification
- Tackling Sensitive Workplace Conversations Certification
- Telephone Etiquette Certification
- The Freedom of Information Act Certification
- The General Data Protection Regulation Certification
- The HMT Sanctions List Certification
- The Human Element of Fraud Certification
- The National Minimum Wage Certification
- The Office Layout Certification
- The Reception Workstation Certification

- Time and Priority Management at Work Certification
- Training Delivery and Evaluation Certification
- Twitter for Business Certification
- UK Employment Law Certification
- Unconscious Bias Certification
- Visual Merchandising Certification
- Wages and Benefits Certification
- Whistleblowing Training for Employees Certification
- Whistleblowing Training for Employers Certification
- Working with Aggressive People Certification
- Workplace Monitoring and Data Protection Certification
- Veterinary Assistant
- Oven Cleaning Business
- Kick Start your Career Certification
- Becoming a Personal Stylist Certification
- Information Governance

Green / Environmental

- Carbon Reduction Measures and Becoming Green Certification
- Corporate Sustainability Certification
- Sustainable Business Certification
- Environmental, Social and Governance Certification
- Embedding Sustainability Through Change Projects
- Sustainability - The Human Resources Perspective
- Sustainability for Operations and Supply Chains
- Team Development and Sustainability Goals

Computing / Technology

- Adobe Illustrator Certification Level 1
- Blog Creation Management Certification
- C++ Certification Level 1
- Coding Foundations Certification
- Computer Maintenance Certification
- Computers and Internet for Beginners Certification
- Create Your Own Website Certification
- CSS Certification Level 1
- Digital Art Tools for Photoshop Certification
- Excel Macros Certification
- How to Earn Online Certification
- HTML 5 Certification Level 2
- HTML and CSS Certification Level 1
- Introduction to AutoCAD Certification
- Introduction to AWS Certification
- Introduction to Cloud Computing Certification
- Introduction to Gaining a Cisco Certification – Certificate
- Introduction to IoT-Internet of Things Certification
- Introduction to Link Building for SEO Certification
- Introduction to VoIP Certification
- IT Certification Level 2
- IT Security Certification
- Java Certification Level 1
- jQuery Certification Level 1
- Link Building for SEO Certification
- Microsoft Excel Certification - Beginners
- Microsoft Excel Certification - Intermediate
- Microsoft Excel Certification - Advanced
- Microsoft Outlook Certification - Beginners
- Microsoft Outlook Certification - Intermediate
- Microsoft Outlook Certification - Advanced
- Microsoft Word Certification - Beginners
- Microsoft Word Certification - Intermediate
- Microsoft Word Certification - Advanced

- Microsoft Teams
- Mobile and Portable Device Security Certification
- Mobile App Marketing (ASO) Certification
- Online Security Certification
- Photoshop CS6 Certification Level 1
- PowerPoint Diploma
- Programming Certification Level 1
- Python Certification Level 1
- Sage 50 Certification Level 1
- Sage 50 Certification Level 2
- Sage 50 Certification Level 3
- Sage 50 Certification Levels 1-3
- Software Testing Certification
- Vlogging Certification
- Web Applications Certification
- Website Development Foundations Certification
- WordPress Certification
- Google Analytics
- Microsoft Mail Merge Certification
- Introduction to Graphic Design Certification
- Zoom Certification



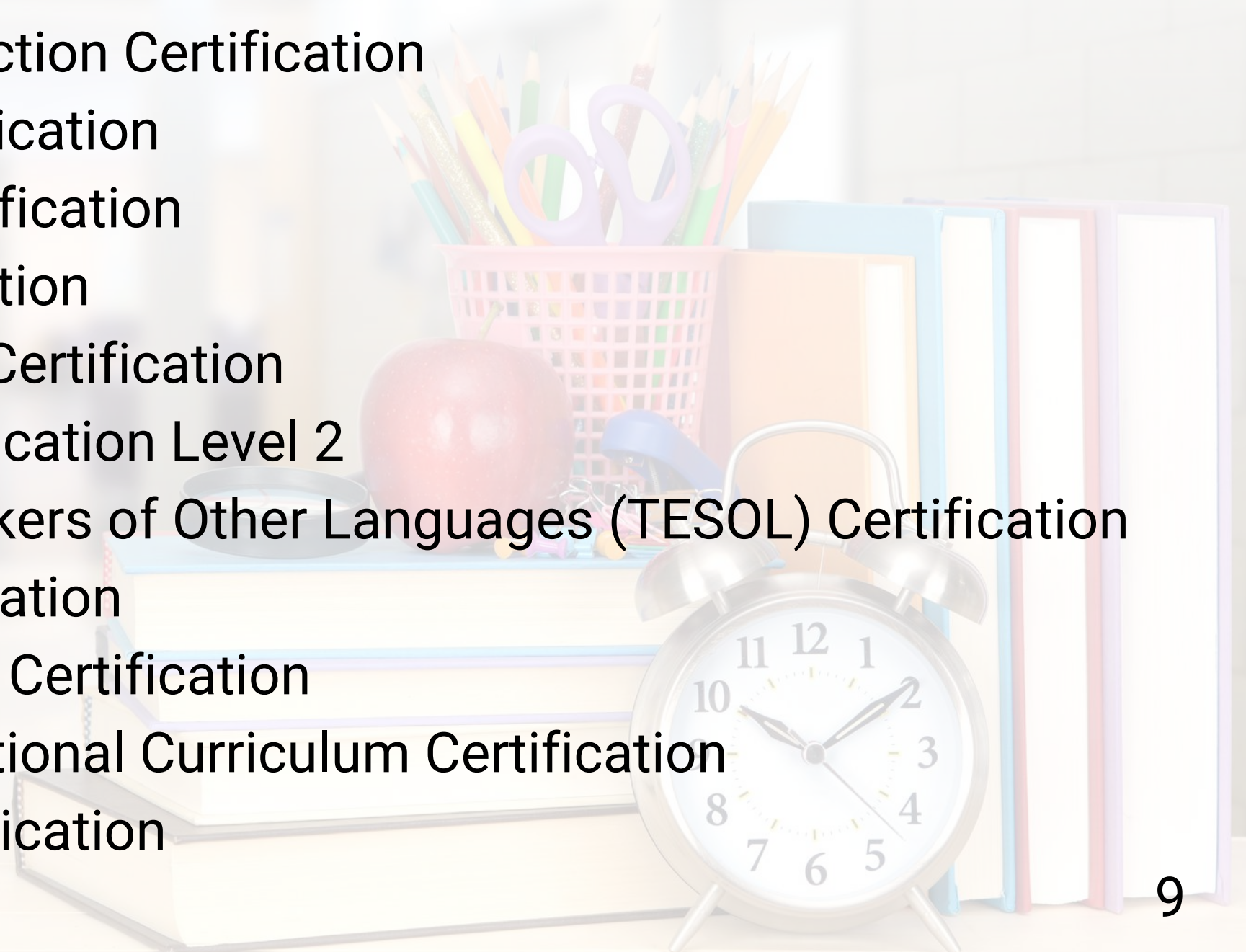
Customer Care

- Caring for Your Customers' Needs Certification
- Complaints Handling Certification
- Consumer Rights Awareness Certification
- Customer Care Certification
- Customer Relationship Management
- Customer Retention Certification
- Customer Service in Fashion Shops Certification
- Customer Services Certification Level 3
- Customer Services Diploma International
- Dealing with Customer Complaints Certification
- Electronic Customer Service Certification
- Face to Face Customer Service Certification
- Helpdesk Support Analyst Certification
- Identifying and Exceeding Customer Expectations Certification
- Is the Customer Always Right Certification
- Managing and Improving Customer Service Process Certification
- Meeting and Greeting Customers Certification
- Rescuing Difficult Customers Certification
- Telephone Customer Services Certification

Education

- Adverse Childhood Experiences Certification
- Anti-Bullying and Bullying Prevention Certification
- Essential Employment Skills Certification
- Art Therapy Certification
- Basic English Certification
- Basic Maths Certification
- Become an Online Tutor
- Becoming a Higher-Level Teaching Assistant Certification
- British Sign Language Certification
- British Values Certification
- Bullying in Schools Awareness and Prevention Certification
- Challenging Behaviour Awareness
- Child Attachment Certification

- Child Minding Certification
- Child Psychology Certification Level 3
- English Grammar – Improve Your English Certification
- EYFS Teaching Certification Level 3
- Home Education Certification
- How to Become a Supply Teacher Certification
- Improving School Attendance Certification
- Learning Disabilities Awareness Certification
- Lesson Planning for Teachers Certification
- Lockdown training
- Managing Classroom Behaviour Certification
- Mental Health Training for Teachers
- Mindfulness for Children Certification
- Mindfulness for Children Training Programme Certification
- Nursery Assistant Certification
- Play Therapy Certification
- Positive Handling in Schools Certification
- Prevent Duty Certification
- Racism Awareness
- Safeguarding Children on the Internet Certification
- Safeguarding Children L4 Including Internet Safety Certification
- Safeguarding for Students Certification
- Safeguarding for Teachers Certification
- Selective Mutism Awareness Certification
- SEND Certification
- Speech Therapist Introduction Certification
- Staying Safe Online Certification
- Tackling Hate Crime Certification
- Tackling Obesity Certification
- Teaching Adults to Read Certification
- Teaching Assistant Certification Level 2
- Teaching English to Speakers of Other Languages (TESOL) Certification
- Teaching Phonics Certification
- Teaching Phonics Level 2 Certification
- The Key Stages of the National Curriculum Certification
- What Can you Trust Certification
- Introduction to Maths



Finance

- Budgeting Basics Certification
- Budgeting Like a Boss Certification
- Cash Flow Statements and Logistics Certification
- Cryptocurrency Certification
- Finance for Non-Finance Managers Certification
- Financial Documents 101 Certification
- Fraud Detection Certification
- Fraud Management & Anti-Money Laundering Awareness Certification Level 2
- Fundamental Concepts of Fraud Certification
- How to Run an Efficient Payroll Certification
- Identity Theft Awareness Certification
- Incorporating Sustainability in Financial Management
- Introduction to Accounting Certification
- Introduction to Tax Accounting Certification
- Investing in Gold and Silver Certification
- Payroll – How to Calculate Net and Gross Pay Certification
- Payroll Systems – The Basics Certification
- Payroll Systems and Management Certification Level 2
- Personal Finance Certification
- Property Development Certification
- Retail Banking Certification
- The Cash Flow Statement Certification
- The Financial Services and Markets Act Certification
- The Proceeds of Crime and Terrorism Acts Certification
- Trade the Forex Course
- Understanding Mortgages and Personal Finance Certification
- Understanding The National Insurance Contributions System Certification
- Understanding the PAYE System Certification
- What is Money Laundering? Certification
- When Employees Pay Less than the NIC Certification
- Wills and Probate Certification
- Xero UK Certification

Fitness

- Advanced Resistance Training Certificate
- Diets Explained- Facts, Trends, and Myths
- Easy and Achievable Weight Loss Certificate
- Eat to Gain Certificate
- Exercise for Fat Loss Certificate
- Exercising at Home & Outdoors
- Finding Motivation to Get Fit and Stay Fit
- Fitness Diploma (Personal Trainer / Fitness Instructor)
- Healthy Eating at Work Certification
- Herbal Health Certification
- Holistic Health Certification
- Holistic Health Practitioner Certification
- How to Improve your Mental Health Certification
- How to Improve your Physical Health Certification
- How to Improve your Sleep Certification
- How to Stop Smoking Certification
- Introduction to CrossFit
- Marketing Your Fitness Business Certification
- Meal Planning
- Reducing Stress (Techniques to Relax) Certification
- Reducing Stress with Meditation and Visualisation Certification
- Sports Psychology Certificate
- Sports Science and Therapy Certification
- The Benefits of Tai Chi Certification
- Training for Sport Certification
- Vegan Health, Nutrition and Lifestyle Certification

Health and Safety

- Abrasive Wheels Certification
- Alcohol at Work Awareness Certification
- Basic Fire Safety Awareness Certification
- Cable and Wire Management Certification
- Construction Design Management
- Carbon Monoxide Awareness Certification
- Coronavirus Awareness Certification
- COSHH Awareness Certification
- Crowd Management Certification
- Dangers of Sleep Deprivation Certification
- Dangers of Working at Night Certification
- Dealing with Workplace Violence Certification
- Display Screen Equipment Awareness Certification
- Driver Safety Awareness Certification
- Electrical Safety in the Workplace
- Ergonomics – Steps to Reduce Workplace Related Injuries Certification
- Essential Health and Safety in the Workplace (UK)
- Eye Safety in the Workplace Certification
- Fire Marshall Certification
- Fires and Explosions in the Workplace Certification
- First Aid Appointed Person Certification
- Food Allergen Awareness Certification
- Food Allergies and Intolerances Certificate
- Food Psychology for Mind and Body Certification
- Food Safety Cross Contamination Certification
- Food Safety Level 1 Certification
- Food Safety Level 2 Certification
- Food Safety Level 3 Certification
- Food Safety Level 4 Certification

- HACCP Certification
- Hazard Identification and Risk Control Certification
- Head Protection Certification
- Health & Safety for Homeworkers
- Health and Safety Basics and Essentials Certification
- Health and Safety for Events Certification
- Health and Safety in the Workplace (UK) Certification
- Introduction to Asbestos Certification
- Introduction to Emergency Procedures in the Workplace Certification
- Lockdown Training Certification
- Lone Working Certification
- Manual Handling Certification
- Manual Handling Interactive Certification
- Mental Health in Construction
- Method Statements Certification
- Mobile Phones and Driving Certification
- Noise and Hearing Protection Certification
- Noise and Vibration Awareness Certification
- Paediatric First Aid Certification



Health and Social Care

- Adverse Childhood Experiences Certification
- ADHD Awareness Certification
- Advanced Cognitive Behavioural Therapy Certification (CBT)
- Anaphylaxis Awareness Certification
- Anxiety Awareness Certification
- Asperger Syndrome Awareness Certification
- Assessing Mental Capacity Certification
- Understanding Autism Certification
- Bipolar Awareness Certification
- Blood-borne Pathogens & Exposure Control Plan Certification
- Borderline Personality Disorder Awareness Certification
- Caring for the Elderly Certification
- Catheter Care Certification
- Continence Management and Care Certification
- Cerebral Palsy Awareness Certification
- Challenging Behaviour Awareness
- Child Neglect Awareness Certification
- Child Protection Certification
- Child Protection in Sport Certification
- Child Sexual Exploitation Awareness Certification
- Cognitive Behavioural Therapy Certification (CBT)
- Concussion Awareness Certification
- Dealing with Stress, Anxiety, Depression and Violence in the Workplace Certification
- Depression Awareness Certification
- Deprivation of Liberty Safeguards Certification
- Diabetes Awareness Certification
- Dialectical Behaviour Therapy Certification
- Disability Awareness Certification
- Domiciliary Care Certification
- Drug and Alcohol Addiction Awareness Certification
- Duty of Care Certification
- Dyslexia Awareness Certification

- Eating Disorder Awareness Certification
- Emergency First Aid in the Workplace Certification
- End of Life Care Certification
- Epilepsy Awareness
- Fluids and Nutrition in Care Certification
- Health and Social Care Certification Level 3
- Infection Control Certification
- Introduction to Childcare Certification
- Introduction to Educational Psychology Certification
- Introduction to Independent Living Certification
- Introduction to Midwifery
- Introduction to REBT: Rational Emotive Behaviour Therapy Certification
- Introduction to Sports Nutrition Certification
- Legionnaires Disease Awareness Certification
- Mental Health First Aid Certification
- Nursing Assistant Certification
- Nutrition and Hydration Certification
- Nutrition Diploma
- Nutrition for Diabetes Certification
- Nutrition for Older Adults Certification
- Oral Health in Care Certification
- Pain Management Certification
- People Handling Certification
- Plant-Based Nutrition Certification
- PPE Awareness Certification
- Preventing Falls in Older People Certification
- Privacy and Dignity Certification
- Privacy and Dignity in Care Certification
- Professional Boundaries in Health and Social Care Certification
- Recordkeeping and Documentation in Care Settings Certification
- Recruiting Staff in the Healthcare Sector Certification
- Safe Handling of Medicines Foundation Certification
- Safeguarding Adults Certification
- Safeguarding Children Certification
- Safeguarding Vulnerable Adults Certification
- Self-harm Awareness Certification
- Sepsis Awareness Certification

- Sharps Injuries Awareness Certification
- Slips, Trips and Falls Certification
- Stoma Care and Management Certification
- Stroke Awareness Certification
- Stress Management Certification
- Suicide Prevention Certification
- Supporting People with Physical Disabilities Certification
- The Care Certification
- Trauma Awareness Certification
- The Complete Menopause Toolkit Certificate
- Understanding Dysphagia and Choking Certification
- UTI Sepsis Certification
- Working with Babies Certification
- Workplace Hygiene Certification



Hobbies & Lifestyle

- 7 Simple Steps to Add Excitement to Your Lifestyle Certificate
- Autobiography Writing Diploma
- Balloon Modelling Academy Diploma
- Children's Story Writing Diploma
- Christmas Course
- Crime Writing Diploma
- Cupcake Academy Diploma
- Cupcake Academy: Introduction to Bakery
- Cupcake Academy: Introduction to Cake Decorating
- Cupcake Academy: Introduction to Running a Baking Business
- Cupcake Academy: Mini Course in Cupcakes and Muffins
- Cupcake Decorating - Animal Pack
- Cupcake Decorating - Birthday Ideas Pack 1 & 2
- Cupcake Decorating - Boy' Birthday Ideas Pack
- Cupcake Decorating - Emoji Pack
- Cupcake Decorating - Girls' Birthday Ideas Pack
- DIY Home Improvement and Maintenance Diploma
- Face Painting Certification
- Fantasy Writing Diploma
- Feng Shui Foundation Certificate
- Fitting Room Advise Certification
- Floristry Academy Diploma
- Garden Design and Maintenance Diploma
- Hatha Yoga Foundation Level Diploma
- How to Use Garden Herbs Certification
- Introduction to Podcasting Certificate
- Introduction to Teaching Yoga Certificate
- Introduction to The Power of the Mind Certification
- Introduction to The Science of Happiness Certification



- Introduction to Feng Shui Certification
- Introduction to Photography Certification
- Meditation Certificate
- Organic Gardening Certification
- Painting and Decorating Certification
- Palmistry - Complete Guide to Palm Reading Certificate
- Photography Certificate
- Pilates Foundation Level Certificate
- Reflexology
- Kids Party Planner
- Script Writing Certification
- Selfie Masterclass: How to Take Perfect Smiles Certification
- Selling Your Arts and Crafts Certification
- Soap Making Business Certificate
- Spirituality Coach Certificate
- Sound Healing Certification
- Tarot Card Reading Certification
- Travel Writing Certification
- Urban Gardening
- Writing Skills Certification
- Zen Gardening Certification
- Reiki Certification
- Romantic Writing Diploma
- Crystal Healing Certification
- Colour Therapy Certification
- Professional Aromatherapy Certification
- Yoga - Sun Salutations Certificate

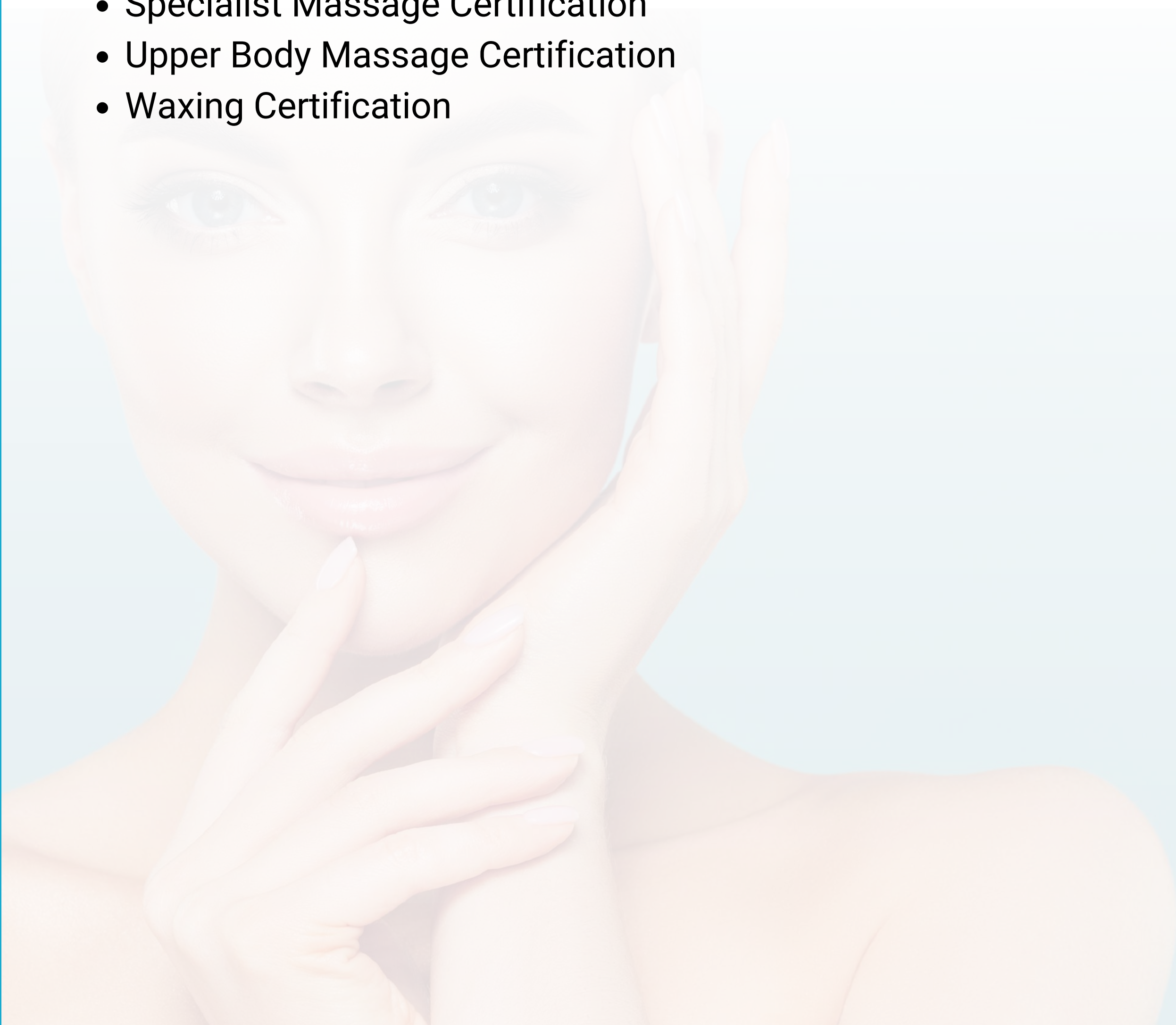
Animal Care

- Animal Physiotherapy Certification
- Animal Reiki Certificate
- Canine Communication Certification
- Cattery Business Certification
- Dog Grooming Diploma
- Dog Training: Train Your Dog to Walk on a Treadmill Certification
- Horse Care and Stable Management
- Introduction to Animal Care Certification
- Introduction to Being a Dog Trainer Certificate
- Introduction to Cat Behaviour Certification
- Introduction to Cat Grooming and Health Certification
- Introduction to Feline Care Certification
- Introduction to Kennel and Cattery Management Certification
- Introduction to Reptile Care Certification
- Pet Psychology Diploma
- Pet Nutrition Diploma
- Pet Sitting and Dog Walking Diploma
- Pet First Aid Certificate
- Rabbit Care Certification
- Rat/Mouse/Hamster Care Certification
- Stray and Feral Welfare Management Certification



Beauty

- Bridal Hair Certificate
- Bridal Makeup Certificate
- Contouring and Highlighting Certificate
- Eyebrow Definition
- Eyelash Lift and Tint Certificate
- Eyelash Tinting Certificate
- Facial Treatments Certificate
- Full Body Massage
- Hair Diploma and Salon Management Certification
- Hair for Parents Certificate
- International Massage Diploma
- Makeup Artist Diploma
- Nail Technician Award Diploma
- Skincare Certificate
- Specialist Massage Certification
- Upper Body Massage Certification
- Waxing Certification



Hospitality & Tourism

- Applying for Alcohol Licensing Certification
- Bartending Certificate
- Being a Sommelier Certificate
- Cabin Crew Certification
- Event Management Logistics and Troubleshooting Certification
- Events Management Certification Level 2
- Events Management UK Certification
- Holiday Rep Diploma
- Hotel Management Certification Level 3
- Hotel Reception Administration Certification
- Hotel Reception Certification
- How to be a Successful Waiter/Waitress Certification
- Nightclub and Bar Security Certification
- Restaurant Management Certification Level 2
- Travel and Tourism Certification Level 2
- Kids Party Planner Certification
- Working in the Service Industry Certification
- Wedding Planning Diploma
- Safeguarding at Events and Preventing Drink Spiking



Human Resources

- Absence Management Certification
- Costs and Causes of Employee Turnover Certification
- Dealing with HMRC in Relation to New Employees Certification
- Defining HR Certification
- Developing a Compensation & Benefits Package Certification
- Discipline and Grievance Certification
- Ensuring Adequate Staff Levels Certification
- Equality, Diversity & Discrimination Awareness Certification
- Hiring Employees Certification
- Hiring for a Diverse Workforce Certification
- HR: Creating an Employee Handbook Certification
- HR: Protecting Confidentiality Certification
- HR: Working with Vendors Certification
- Human Capital Management Certification
- Human Resources Certification Level 2
- Introduction to Contracts Of Employment Certification
- Introduction to Employment Law Certification
- Modern Slavery Awareness Certification
- Onboarding Best Practices Certification
- Onboarding Tools Certification
- Parental Rights Certification
- Product Liability Certification
- Recruitment Consultant Certification
- Recruitment Strategies Certification
- Safer Recruitment Certification
- Sick Leave Certification
- Sustainability - The Human Resources Perspective
- Termination of Employment Certification
- Whistleblowing Training for Employers

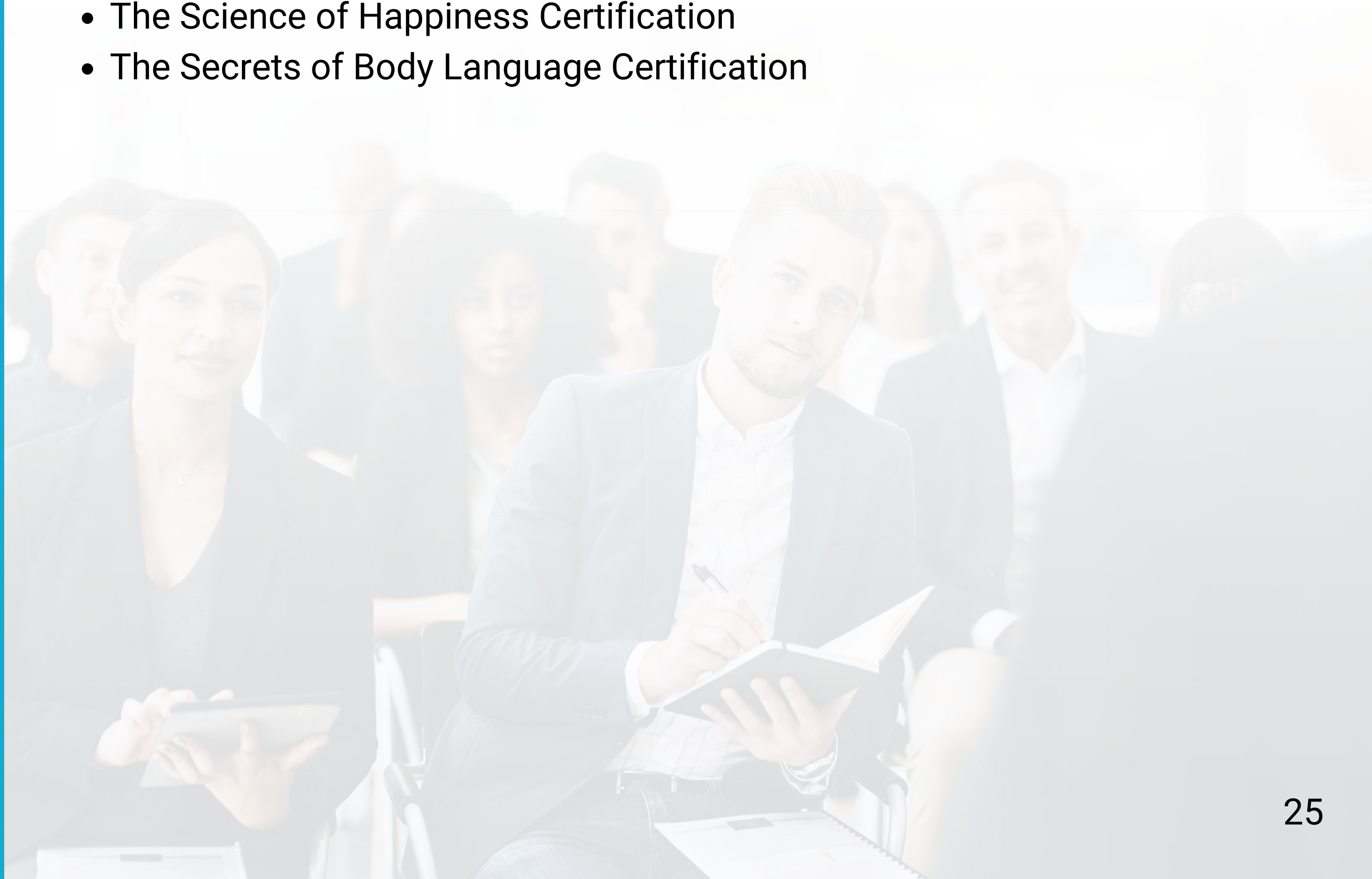
Medical & Mental Health

- Chinese Medicine Certification
- Concussion Awareness Certification
- Coronavirus Awareness
- Counselling Certification
- Criminal Psychology Certificate
- Dementia Awareness Certification
- Dental Care Certification
- Dental Assistant Certification
- Depression Awareness Certification
- Diabetes Awareness Certification
- Eating Disorder Awareness Certification
- Epilepsy Awareness
- Grief and Bereavement Counselling Certification
- Hypnosis for Childbirth - Advanced Hypnotherapy Techniques Certificate
- Introduction to Child Counselling Certification
- Introduction to Psychology Certification
- Journalling for Wellbeing Certification
- Legionnaires' Disease Awareness Certification
- Lower Back Pain Certificate
- Master Hypnotherapist Certificate
- Medical Acupuncture Certification
- Mental Health Awareness Certification
- Mental Health First Aid Certification
- Mental Wellbeing in Children and Young People Certification
- Motor Neurone Disease Awareness
- Naturopathy Certification
- Pharmacy Assistant Certification
- Professional Neuro Linguistic Programming Certificate
- Professional Post-Traumatic Stress Disorder Counselling Certification
- Professional Psychotherapy Certificate
- Professional Relationship Counselling Certification
- Sepsis Awareness Certification
- The Self Care Certification
- The Complete Menopause Toolkit Certificate
- UTI Sepsis Certification
- Health and Wellbeing Certification

Personal Development

- Advanced English Spelling Certification
- Anger Management Certification
- Assertiveness Skills Certification
- Body Language Certification
- Boost Your Concentration Certification
- British Citizenship Diploma
- Building Your Confidence and Self-Esteem Certification
- Commitment to Consistency Certification
- Communication Basics Certification
- Decoding Direct/Indirect Messages Certification
- Discover Your Creativity Certification
- Effective Decision-Making Certification
- EFT – Emotional Freedom Technique Certification
- Emotional Intelligence Certification
- Finding Your Perfect Career For Success and Enjoyment (CareerRadar) Certificate
- Handling Conflict in High-Value Relationships
- Handling Conflict in Low-Value Relationships Certification
- Hourly Planning and Habits Certification
- How to Build Resilience Certification
- How to Programme Your Mind for Success Certification
- How to Stop Procrastinating Certification
- Identifying Causes of Conflict Certification
- Improve Your Assertiveness Certification
- Improve Your Social Skills Certification
- Improving Personal Effectiveness Certification
- Interpersonal Skills Certification
- Introduction to Mindful Listening Certification
- Introduction for Mindfulness for Children Certificate
- Introduction to Success Habits Certification
- Learn Speed Reading Certification
- Learning Impressive Telephone Techniques Certification
- Learning Strategies Certification
- Learning to Learn Certification
- LGBTQ Awareness Certification

- Life Hacks Certificate
- Listening Skills Certification
- Master Talking to Anyone Certification
- Memory Enhancement Certification
- Mindful Listening Certification
- Mindfulness Certification
- Motivation Skills Certification
- Myers–Briggs Theory and Test Certification
- Neuro-Linguistic programming Certification
- Neuroplasticity: Rewire Your Brain for Success Certification
- Pass Your Driving Test - Theory and Practical Preparation Certification
- Preparing for an Exam Certification
- Problem Solving Certification
- Promoting Positive Behaviour Certification
- Success Habits Certification
- Tackling Procrastination Certification
- The Art of Persuasion Certification
- The Basics of Critical Thinking Certification
- The Importance of Ethics Certification
- The Power of the Mind Certification
- The Science of Happiness Certification
- The Secrets of Body Language Certification



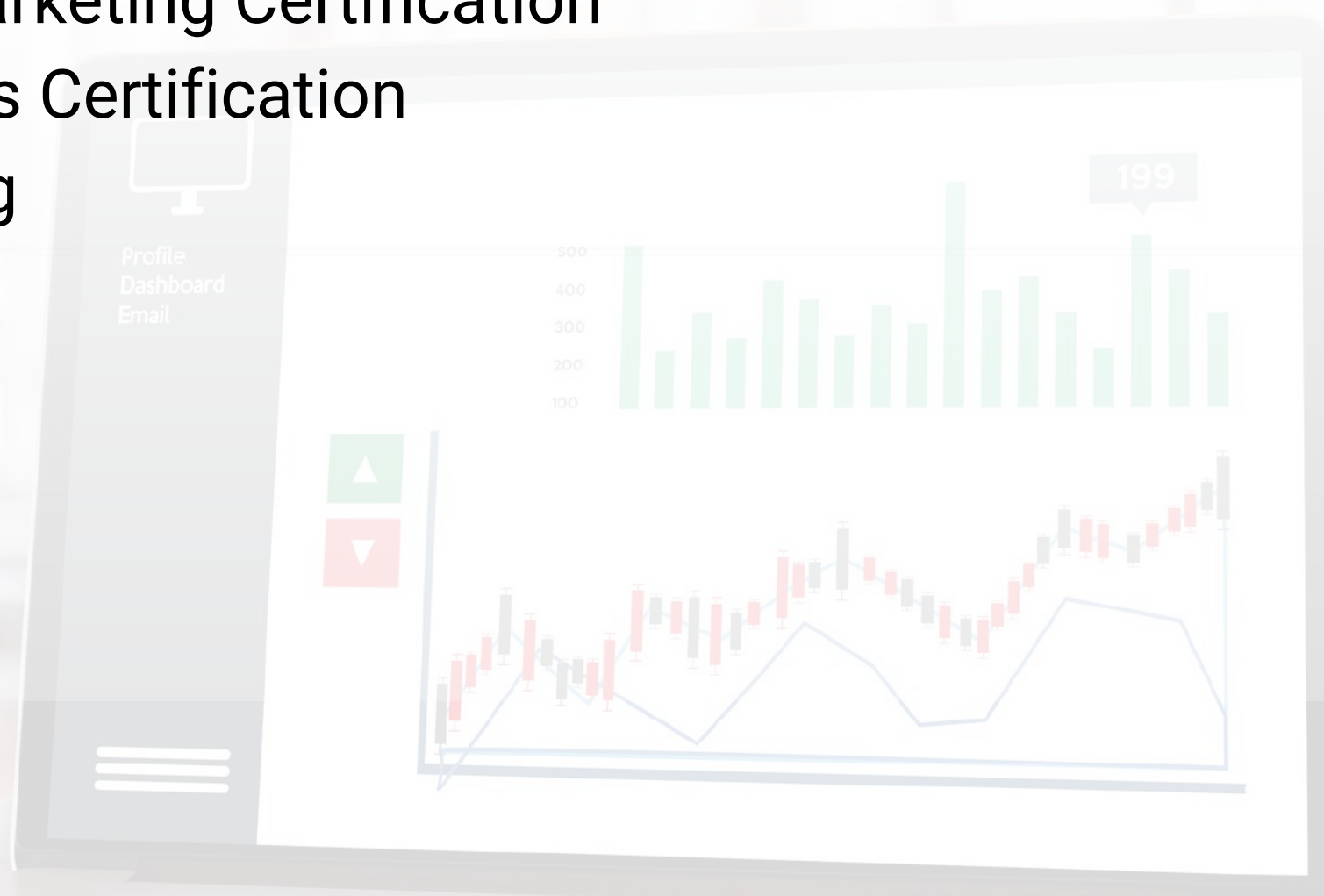
Professional Development

- Boost Your Work Efficiency Certification
- Career Planning Certification
- Confidence On Camera Certification
- Dealing with Difficult People and Situations Certification
- Developing a Career Strategy Certification
- Establishing Credibility as a Speaker Certification
- Extremism and Terrorism Awareness Certification
- How to Handle Criticism at Work Certification
- How to Write Better Emails Certification
- Influencing People Certification
- Interviewing Skills and CV Writing Certification
- Interviewing Skills Certification
- Life Coaching Certification
- Mentoring and Coaching People Certification
- Note Taking Certification
- Practical Leadership Skills Certification
- Presentation Skills Certification
- Prioritisation Certification
- Professional Addiction Counselling Certification
- Professional Body Healing Coach Certificate
- Public Speaking Certification
- Punctuation Mastery Certification
- Questioning and Listening Techniques Certification
- Rational Decision Making Certification
- Win-Win Negotiations for Conflict Resolution Certification

Sales/Marketing

- Achieving Sales on the Telephone Certification
- Advertising and Marketing Certification Level 2
- Body Language as a Sales Tool Certification
- Buying and Selling Online Certification
- Closing Techniques Certification
- Cold Calling Certification
- Content Creation Certification
- Converting Leads into Sales Certification
- Copywriting Masterclass Certification
- Creating a Marketing Plan Certification
- Digital Marketing Certification Level 2
- Estate Agency – Scottish System Certification
- Evaluating a Marketing Plan Certification
- Handling Objections & Overcoming Barriers to Sales Certification
- How Retargeting Works Certification
- How to Become a Social Media Influencer Certification
- How to Close More Sales Certification
- Instagram Marketing Certification
- Introduction to Google Ads Certification
- Introduction to Reddit Marketing Certification
- Social Media Careers Certification
- Key Mistakes to Avoid When Marketing Certification
- Make an Impression Every Time Certification
- Making Your Sales Pitch Certification

- Managing a Sales Team Certification
- Marketing Certification Level 2
- Marketing Plan Writing Certification
- Negotiating and the Concept of the Three P's Certification
- Networking for Sales Professionals Certification
- Product Pricing and Sales Negotiation Certification
- Reddit Marketing Certification
- Retail Analytics Certification
- Sales Certification Level 2
- Sales Funnels for Beginners Certification
- Sales Pitching Certification
- Sales Talk – Understanding the Jargon Certification
- Sales Tools and Technology Certification
- SEO for Business Certification
- Skills to Succeed at Selling Certification
- Social Media for Business Certification
- Social Media Marketing Certification
- The Four P's of Marketing Certification
- The Power of Influence & Motivating People to Buy Certification
- The Purpose of Advertising Certification
- Writing Sales Proposals Certification
- YouTube Channel Marketing Certification
- YouTube Masterclass Certification
- Facebook Advertising



Teams & Management

- Communication Techniques for Managers Certification
- Conducting Employee Appraisals Certification
- Conflict in the Workplace Certification
- Construction Management Certification Level 1-3
- Constructive Feedback Certification
- Designing Effective Teams Certification
- Essential Skills for First-Time Managers Certification
- Facilities Management Certification Level 2
- How to Manage Virtual Teams Certification
- Inspirational Leadership Certification
- Key Tools and Knowledge for Team Leading Certification
- Leading Effective 1-1 Meetings Certification
- Leading Team Meetings Certification
- Managing Teams Certification
- Team Development and Sustainability Goals
- Thomas-Kilmann Conflict Mode Instrument Certification
- Transport Management Certification Level 2
- Warehouse Management Certification Level 2
- Warehouse and Transport Management Certification
- Working in Teams Certification

